

PIONEER MEMORIAL CHURCH USE AGREEMENT

We understand that all we have is a gift from God that we hold in trust for the betterment of God's world. We hope that our building can be a blessing to those who require worship and/or space for their private use or public service. We request that our space is treated with respect and returned to our use as it was found.

Fees must be paid prior to your event. Bookings are based on a **priority** as follows: Worship services (including but not limited to weddings and funerals), church groups, regular users, other community groups and private functions.

The following information, signatures & payments are required to book your event at Pioneer Memorial:

Name of Group/Event: _____

Address:

Contact Person(s): _____

Phone #: _____

Email: _____

Date of Function: _____

Start Time (doors open): _____

Finish Time (doors locked): _____

Space being used: Sanctuary: ___ Church Hall: ___ Kitchen: ___

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Fee: \$ _____

Deposit paid (50% of total): \$ _____ Initials: _____ : _____ Date: _____

Remainder to be paid a minimum of 2 weeks prior to your event

Balance paid: \$ _____ Initials: _____ : _____ Date: _____

Please make cheques payable to: Pioneer Memorial United Church
Our mailing address is: PO Box 196, Dwight, Ontario, POA 1H0
Attention: The Treasurer

Special Notes:

- no alcohol, smoking or illegal substances on church property
- no confetti or rice to be thrown on church property
- flameless candles only, no open flames
- our parking lot is available for your event
- for events during the snow season an additional charge will apply if the lot needs plowing
- if you move furniture to accommodate your event please return it to its original location
- there is no garbage pick-up at this location so please take any you have made with you
- green painters tape is the only method of posting on walls, consider using easels or rolling bulletin boards
- rental of the church hall includes the use of coffee and tea making facilities

Contact Person(s) please read carefully:

I/we assume full responsibility for any damages to the church property and will follow the list of special instructions above. I/we agree to indemnify and hold and save harmless Pioneer Memorial Church, its employees, officers, members and volunteers from any claims or actions whatsoever which may arise in any manner as a result of this agreement.

Date Signed: _____

Property Committee Representative: _____

Contact Person(s): _____